

A **Regular** meeting of the Buellton Union School District Board of Trustees was held on **Wednesday, January 13, 2021** via video conference.

Trustees Present: Jessie Skidmore, Elaine Alvarado, Christy Nordgren and Allison Schwartz

Administration Present: Dr. Randal Haggard, Beverly Sherman, Diane Turner and Lisa Melby

- I. **Call to Order, Roll Call and Public Comment on Closed Session Agenda Items**
- II. **Closed Session**
  - A. Conference with Legal Counsel – Potential Litigation (Pursuant to Government Code §54956.9(d)(2)) –  
1 potential case (Special Education)
  - B. Personnel Matters - (Pursuant to Government Code § 54957)
- III. **Opening Ceremony –**
  - A. Call to Order and Roll Call – *Jessie Skidmore opened the meeting at 7:08pm and reported all members were present.*
  - B. Report of Actions Taken During Closed Session – *Jessie Skidmore continued by reporting that the Board just came out of closed session and on item II.A that the Buellton Union School District Board of Trustees approved in closed session a final settlement totaling \$35,000. The vote was 4 ayes to 0 nays.*
  - C. Pledge of Allegiance – *Led by Jessie Skidmore*
  - D. Buellton/ Consortium Pride – *Beverly Sherman presented Consortium Pride to Selena Guerrero who is serving as Interim Accounting Technician who has been very helpful and supportive to staff. Karin Baty was recognized for all she does for all her students. She pays attention to the individual students and adapts lessons to specific needs. Nicole Mercado was recognized for her continued support of all her students for both in person and virtual learning. Nicole Henrey was recognized as a strong supporter of her students and works long hours for differentiating learning for all her students. Lisa Melby presented Buellton Pride was presented to Siara Fernandez, Jordan Gann, Emmy Stevens, Hailey Verdin and Alli Gonzalez who are members of Jonata's Community Citizenship Club who also ran the PHP Toys event. Mrs. Melby also recognized Katie Parker for her plan and commitment to scholarship and her GPA.*
- IV. **Continue Opening Ceremony**
  - A. Establish Order of the Agenda – *No changes*
  - B. Governing Board Comments – *Elaine Alvarado reported on a SBCSBA meeting she attended recently. All districts are struggling with the COVID pandemic and are looking forward to what the governor's plan is for the future of opening schools safely.*
- V. **Public Comments/Staff Comments – No public comments**
- VI. **Correspondence – No correspondence**
- VII. **School/Community Reports**
  - A. Superintendent – *Dr. Haggard started his report by thanking Mr. Marcilo Sarquilla for his 22 years of service to the district and Buellton schools. We all appreciate his work and he will be greatly missed. Dr. Haggard then reported on the status of student capacity that was asked. He reviewed student attendance with the Board and gave kudos to Veronique Macdonald for her continued work in the SARB board.*
  - B. Principal – *Lisa Melby started her report by saying we have completed month ten of teaching during the pandemic. Our teachers have worked tirelessly and come up with new and innovative ideas to teach virtually. She commented on the weekly engagement meetings. Lisa Melby had Karin Baty share the Socio-Emotional learning links that the second grade team has for their classroom.*
  - C. Special Education – *Beverly Sherman started her report that they are continuing services all throughout the valley. She is very impressed with all their staff who are working hard every day.*
  - D. B.E.A. – *Debbie Goldsmith thanked the district for working collaborately with BEA to keep out schools and staff safe.*

- E. P.T.S.A – Katie Steiner reported on the PTSA board meeting held last night. They are still in need of volunteers, especially for the Jog-A-Thon which usually happens in March.

## VIII. Information Items

- (Information) A. Enrollment/Staffing for 2020-2021 school year-information will be presented based on current enrollment.

*Dr. Haggard brought forth an Enrollment report for Board review. As of January 7th the student enrollment id down 94 students which is a significant loss of revenue for the district. **No Action was taken on this item. Information Only.***

- (Information) B. COVID-19 Update – Dr. Haggard will update the Board on district issues related to the COVID-19 pandemic. Santa Barbara County Public Health Department liaison, Susan Klein-Rothschild, and our own nurse, Janette Porter, will provide information related to the pandemic and school re-opening.

*Dr. Haggard, Janette Porter and Susan Klein Rothschild, our public health liaison, will be reporting on the pandemic and school re-opening. **No Action was taken on this item. Information Only.***

- (Information) C. Budget Update/Monthly Financial – Dr. Haggard and Director of Fiscal Services Rebecca Holmes will provide a summary of the key features in the state budget and update the Board on the monthly financials for the District.

*Dr. Haggard reviewed the Monthly Financial Report with the Board. We are still meeting our 4% reserve. **No Action was taken on this item. Information Only.***

## IX. General Items

- (Action) A. Approval of Resolution No. 21-09 “Approval of TRAN” – Dr. Haggard will bring forth Resolution No. 21-09 “Approval of TRAN” for Board discussion and consideration due to the cash flow and deferrals within the consortium.

*Dr. Haggard brought forth Resolution No. 21-09 “Approval of TRAN” for board discussion, review and approval. Jessie Skidmore **MOTIONED** to approve Resolution No. 21-09 “Approval of Tran” as presented. Christy Nordgren **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 4-0.***

- (Action) B. Approval of 2019/20 School Accountability Report Cards (SARC) for Oak Valley Elementary and Jonata Middle School – Dr. Haggard and Principal Lisa Melby will review the 2019/20 SARC reports with the Board of Trustees.

*Lisa Melby represented the School Accountability Report Cards for both Jonata and Oak Valley Elementary. Elaine Alvarado **MOTIONED** to approve the School Accountability Report Cards as presented. Allison Jordan **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 4-0.***

- (1<sup>st</sup> Reading) C. 1st Reading of Board Policies– The board will conduct a first reading of the following board policies:

BP/AR 1312.3 “Uniform Complaint Procedures”  
BB 9012 “Board Member Electronic Communications”  
BB 9320 “Meetings and Notices”

*A first reading of BP/AR 1312.3 “Uniform Complaint Procedures”, BB 9012 “Board Member Electronic Communications” and BB 9320 “Meetings and Notices” was made. **No Action was taken on this item. First Reads Only.***

(Action) D. 2<sup>nd</sup> Reading of Board Policies– The board will conduct final reading of the following board policies:

BP/AR 5113.1 “Chronic Absence and Truancy”  
BP/AR/6161 “Selection and Evaluation of Instructional Materials”  
E 9323.2 “Actions of the Board”

*A second and final reading of BP/AR 5113.1 “Chronic Absence and Truancy”, BP/AR/6161 “Selection and Evaluation of Instructional Materials” and E 9323.2 “Actions of the Board” was conducted. Jessie Skidmore **MOTIONED** to approved the second reading of policies as presented. Elaine Alvarado **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 4-0.***

X. **Approval of Minutes/Action Consent Agenda**

Consent Agenda Summary

- (consent) 1. Minutes of the Regular Meeting held December 16, 2020  
(consent) 2. Approve for payment - General Fund Warrant Report  
(consent) 3. Personnel Action Form - See Attached  
(consent) 4. Approval of Agreement between BUSD and CSBA/GAMUT for Gamut policy and Meetings  
(consent) 5. Approval of Agreement between BUSD and Yale Center for Emotional Intelligence for trainings.

XI. Closing

A. Future Meeting Dates

- January 27, 2021 - Governance Workshop
- February 10, 2021
- February 24, 2021 – Budget Workshop
- March 10, 2021
- April 14, 2021
- May 12, 2021
- June 9, 2021
- June 16, 2021
- No Meeting in July 2021
- August 11, 2021
- September 8, 2021
- October 13, 2021
- November 10, 2021
- December 8, 2021
- December 15, 2021

B. Adjournment

*Elaine Alvarado MOTIONED to approve Consent Agenda as presented with the minutes that will need a minor revision. Jessie Skidmore **Seconded** the motion. **The Ayes have it with a vote of 4-0.** Jessie Skidmore read the Consent Agenda. There being no further business the open session of the meeting adjourned at 8:56pm.*

Respectfully Submitted,



Terri Schrepel  
Buellton Union School District



Elaine Alvarado - Clerk of the Board  
Buellton Union School District